****

**HSC (05/23) Minutes 1**

**HEALTH AND SAFETY COMMITTEE (HSC)**

**Minutes of the meeting held on Tuesday 02 May 2023**

**Present:**  M MacLeod (Chair), A Morrison, D Anderson, M McDonald, J Seath, F Strachan,

J Paton, R Howell, E Fuller, A Lawley-Powell, VP Communities, P Baker

**In Attendance:**  T Cairns(Clerk)

1. **Apologies**

Apologies were noted for: University Secretary, J Morrow, A Tweedie,

C McNally, R Aird, S Stewart, Union President, K Delves (Innovate Healthcare)

1. **Minutes of the meeting** **held on 29 November 2022**

 The minutes of the meeting held on **29 November 2022** were **approved** as an accurate record.

1. **Matters Arising Not Otherwise on the Agenda**

None to note.

1. **Health and Safety Reports**

**Occupational Health**

Oral report – J Paton from HR & OD provided an oral report on behalf of Innovate Healthcare, and the following points were raised. See the attached report for further details.

* + Members of SU, namely sleep ambassadors, signed up to a sleep wellbeing work-based trial AL from Students Union will share the findings with HR & OD.
	+ It was noted that there has been an increase in musculoskeletal injuries, which SEC will investigate.

**Action: SEC, AL**

 **Estates and Campus Services**

Head of SEC, provided an oral update on behalf of Estates and Campus Services and highlighted the following points:

* All the electrical vehicle charging stations are now all complete and will all be live from June 2023.
* Loch levels are a concern and so too is the return of the blue/green algae as we head into the summer months.
* Recruitment for an Asbestos Manager is underway.
* There are no compliance matters to report.
* Fire stopping measures are on-going.
* The new Logie entrance is due to open in May 2023.
* Significant works and welfare improvements are underway at Machrihanish.
* Improvements are on-going for learning spaces within Cottrell and Pathfoot.
* LED lighting on the link bridge has now been installed.
* Arcadis (external sustainability consultants) are working with the University to develop and support the net zero strategy.
1. **Online Health & Safety Training Report**

Head of SEC), provided an update and the following point was raised:-

* There is a mixed picture with some areas showing high completion rates and some faculties/service directorates with low completion rates. Each faculty and directorate should act on any areas of non-completion and ensure staff complete their health & safety training. SEC to follow up with Client Managers.

**Action: TC, Faculties, Directorates**

1. **Revised Health & Safety Objectives**

Head of SEC presented her paper and gave a brief verbal update.Please see the attached report for further details.

1. **Accident and Fire Incident Update**

The Fire, Health & Safety Officer provided a verbal update, for further details, please see the attached Fire report –Please see the attached Fire Report.

1. **SafeZone Update**

Head of SEC provided an oral update on the SafeZone application, and the following points were noted:-

* Uptake has been disappointing, however a launch campaign has been planned for the start of semester.
* We are currently only using part of the functionality of the system, and this will be expanded over the coming months.
* AM encourages all faculties and directorates to promote the benefits of the app with their staff and students. Various meetings and induction briefs are planned to support the apps use.
* It was noted that Lone Workers at Buckieburn and Machrihanish are now using SafeZone successfully.
1. **AOB**

Nothing noted.

1. **Date of Next Meeting**

15 November 2023