Accommodation Allocations Policy 2018/19

The allocations policy and process for session 2018/19 is set out below:

The University of Stirling will guarantee an offer of University-managed accommodation in your first year of full time study if you meet the eligibility criteria and your application reaches us by the advised deadline. (Please note deadline dates vary so please check the deadline information carefully)

The guarantee is subject to terms and conditions.

Eligibility criteria

To be eligible for a guaranteed offer of accommodation:

1. You must have accepted your offer to study at the University of Stirling, this offer can be conditional or unconditional

2. You must live more than 20 miles from the University. If you live within 20 miles of the University and wish accommodation you should still apply, but you are not guaranteed an offer of accommodation. We recognise that within this boundary there are some areas not served well by public transport. If you face specific transport difficulties and live within 20 miles of the University please notify us during the application process as we may make exceptions in certain circumstances.

3. You must complete your online application by the following dates:

<table>
<thead>
<tr>
<th>New Undergraduate students</th>
<th>Applications open</th>
<th>Deadline for Accommodation Guarantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scottish and EU students</td>
<td>April 2018</td>
<td>30 June 2018</td>
</tr>
<tr>
<td>Rest of the United Kingdom and Overseas</td>
<td>April 2018</td>
<td>31 August 2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>New Postgraduate students</th>
<th>Applications open</th>
<th>Deadline for Accommodation Guarantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>All PGR and PGT students</td>
<td>April 2018</td>
<td>31 July 2018</td>
</tr>
</tbody>
</table>
Guarantee terms and conditions

1. The University Accommodation Guarantee extends to one offer of accommodation only. The guarantee does not extend to couples or family accommodation.

2. If you reject or fail to accept an offer by the expiry date there is no guarantee any further offer will be made.

3. If you fail to apply for accommodation before the deadline date you are not guaranteed an offer of student accommodation.

4. Rooms are allocated on a first come, first served basis with priority given to students who:
   a. Are care experienced
   b. Will be under 18 at the beginning of the academic year
   c. Have a medical condition that requires specific accommodation needs (supporting medical evidence will be required and possibly a pre-entry visit before an offer can be made)
   d. Live in SIMD20 and SIMD40 areas

5. There is no guarantee that you will be offered your preferred choice of accommodation. The allocations team take choices into account until such times as a property is full. If the allocations team is unable to offer accommodation in any of your chosen properties, and where there is other accommodation available, they will offer an alternative.

6. Once you have accepted your offer to study at University of Stirling you will be sent details on how and when to apply for accommodation. Your application must be made online unless you are applying for family accommodation.

7. Students must make their own applications and not use a third party (e.g. agent) to apply on their behalf.

8. Groups are welcome to apply – each student must make an individual application. Please note that rooms will not be held for group members without an application.

9. No offer of accommodation will be made until August 2018.

10. Offers are made with an expiry date of 7 days. If an offer is not accepted in this time the guarantee no longer applies.

11. All communication will be via your University of Stirling email account.

12. In the event that demand for accommodation exceeds supply, students who have adhered to the terms and conditions and applied before the deadline may be offered temporary accommodation on a short-term basis until an offer of permanent accommodation can be made.

13. Accommodation Services reserve the right not to offer accommodation to an applicant.
Priority students

In addition to a guaranteed offer of accommodation to new students, the University prioritises accommodation for the following groups:

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Application information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Care experienced students in any academic year</td>
<td>An application priority exists for returning students during the period between 9.30am on 26 March 2018 until 4.00pm on 29 March 2018.</td>
</tr>
<tr>
<td>Students with a medical condition that requires specific accommodation needs (e.g. wheelchair requirement, mobility issues)</td>
<td>An application priority exists for returning students during the period between 9.30am on 26 March 2018 until 4.00pm on 29 March 2018. Students applying in this period can apply with a maximum of one friend, friend should apply at the same time</td>
</tr>
</tbody>
</table>
| INTO University of Stirling students progressing to an Undergraduate course    | An application priority exists for returning students during the period between 9.30am on 26 March 2018 until 4.00pm on 29 March 2018. Applications will still be accepted after this date.  
Progressing students must have accepted their degree offer from the University of Stirling BEFORE they apply for accommodation |
| INTO Pathway students                                                         | Applications through INTO University of Stirling                                                                                                                                                                          |
| Study Abroad students i.e. Visitor Exchange, FYSAE                           | Online applications for full session and autumn semester only will open in April 2018.                                                                                                                                    |
|                                                                                | Online applications for spring semester only will open in October 2018.                                                                                                                                                   |
|                                                                                | A limited number of rooms are available for both autumn and spring only semesters.                                                                                                                                     |
| Students visiting from Pompeu Fabra University and Hebei Normal University and students participating in Stirling Management School’s retail marketing (Singapore) course | Online applications will open in April 2018                                                                                                                                                                                |
Returning Undergraduates

We welcome applications for returning undergraduate students and online applications for full session and autumn semester only will open from 9.30am on 4 April 2018. Online applications for spring semester only will open in October 2018.

A limited number of rooms are available for both autumn and spring only semesters.

Please note that an application priority exists for returning students who are care experienced or have specific medical requirements during the period between 9.30am on 26 March 2018 until 4.00pm on 29 March 2018.

Your home address must be more than 20 miles from the University. If you live within 20 miles of the University and wish accommodation you should still apply, but you may not be given an offer of accommodation. We recognise that within this boundary there are some areas not served well by public transport. If you face specific transport difficulties and live within 20 miles of the University please notify us during the application process as we may make exceptions in certain circumstances.

Returning undergraduates will be allocated on a first come, first served basis once the priority groups and those living more than 20 miles away have been accommodated.

Family Accommodation

We welcome applications from family groups and application forms are available from Accommodation Services. We are pleased to be able to offer 2 and 3 bedroom flats that are designated as family accommodation. Applications should be made directly to Accommodation Services and are allocated on a first come, first served basis.

General terms and conditions

1. If you reject or fail to accept an offer by the expiry date there is no guarantee any further offer will be made.

2. Rooms are allocated on a first come, first served basis with priority given to students who:
   a. Are care experienced
   b. Have a medical condition that requires specific accommodation needs (supporting medical evidence will be required and possibly a pre-entry visit before an offer can be made)
   c. Have a home address more than 20 miles away
3. There is no guarantee that you will be offered your preferred choice of accommodation. The allocations team take choices into account until such times as a property is full. If the allocations team is unable to offer accommodation in any of your chosen properties, and where there is other accommodation available, they will offer an alternative.

4. Offers are made with an expiry date of 7 days. If an offer is not accepted in this time the guarantee no longer applies.

5. All communication will be via your University of Stirling email account.

6. Accommodation Services reserve the right not to offer accommodation to an applicant.

7. Any student with a history of residential debt or who has a serious disciplinary record may not be offered accommodation.

8. Groups are welcome to apply – each student must make an individual application. Please note that rooms will not be held for group members without an application.