Being at University should be the time of your life. A few minutes spent reading this leaflet now can help you reduce the risk of harm to you and other students.
Renting private accommodation:
If three or more students are sharing private accommodation, the landlord must have a House in Multiple Occupation Licence from the local council. This ensures that certain standards for safety and fire have been met and that the premises have been inspected by the Fire Service. **No licence—don’t rent it.**

Fire Safety
**If you discover a fire:**
- Raise the alarm.
- Leave the building by the nearest exit.
- Do not re-enter the building until you are told it is safe.

**If you hear the fire alarm:**
- Leave the building by the nearest exit.
- Don’t stop to pick up personal belongings.
- Don’t re-enter the building until you are told it is safe.

In an emergency (fire, first aid, accident)
Dial **2222** on campus using internal phone
(or **01786 467999** from a mobile phone)
Dial **999** in private rented accommodation
Fire Safety

One of the biggest risks to your safety while at University is from Fire and, in particular, the smoke from that fire. Here are a few simple ways to reduce the risk of fire.

**Cooking:**
- Never leave the cooker unattended.
- Don’t use chip pans or deep fat fryers.
- Keep the kitchen door closed.
- Keep the cooker clean.

**Electrical appliances:**
- Make sure these are in good order (An electrical test certificate is required for equipment in Halls and Flats).
- Never use cube adaptors—use a strip adaptor instead.
- Don’t overload sockets.
- Be careful where you use electrical appliances.
- Never hang clothes on or near electric fires.

**Candles:**
- Candles of all types (including tea lights) are not allowed in Residences. You are advised not to use these in any other accommodation.

**Smoking:**
- Only smoke in permitted areas.
- Don’t smoke near fire alarm smoke detectors.
- Never smoke in bed.
It is an offence to maliciously tamper with fire detection equipment, fire alarm equipment, fire extinguishers and fire signage or to activate a malicious false alarm.

Preventing false alarms:

False fire alarms cost lives. In the UK last year there were over 500,000 false fire alarms - and almost a third of these came from educational establishments.

Common causes of false fire alarms in student accommodation are:

- Propping open fire doors.
- Smoking in non smoking areas that have smoke detectors.
- Burning food.
- Cooking in non designated areas. The method of detection in the kitchen areas is different to that used in other areas.
- Steam from bathrooms, shower rooms and kitchens - remember to keep the door closed when having a shower or cooking.
- Deodorant sprays and hairsprays can also activate smoke detectors.
Personal Safety

Take a few moments to think about your personal safety. Here are a few tips to help reduce the risk of injury or theft:

Safety on Campus:

- Never swim in the loch - there are hidden traps and hazards just under the surface.
- Never try to walk on ice on the loch in winter.
- Beware of traffic on campus and use the pedestrian crossings. If you are on your bike, watch out for, and give way to, pedestrians.
- Observe safety signs and never tamper with or try to remove safety signs.
- Place litter, especially glass bottles and tin cans, in the waste bins provided.
- Be sensible on how much alcohol you drink.
- Be aware of people putting something into your drink.
- Avoid walking home alone late at night.
- Wear reflective or bright clothing at night and in the winter months.
- Programme emergency contact numbers into your phone.
- Report all accidents and incidents to Security as soon as possible.

Security:

Government statistics indicate that students own more expensive consumer goods per head than the rest of the population:

- 70% own a computer or laptop
- 86% have a mobile phone and many of you have your own TV, stereo and car, as well.
So it is no surprise that, in the UK, one in three students becomes the victim of a crime each year at university. **So follow our simple advice and secure your place...your safety...your car or bike.**

**University Security personnel:**
- Security operate a 24 hours a day, 365 days a year service.
- Security operate from the Security Control Room at the entrance to the Cottrell Building from Queen’s Court.
- Security has responsibility for the security for the main campus and halls of residence.
- Advice on Police security matters can be obtained from the University of Stirling Police Liaison Officer.

**Special points to note:**
- Do not leave valuables/bags unsupervised even for a moment.
- Night escorts can be provided by Security for single females walking home to on-campus residencies (contact Security).
- If you see or hear of anything suspicious happening either on or off the campus, let Security know. Remember crime affects everyone, so let’s stamp it out.

**Sustainable Campus**
We all want to breathe clean air, drink fresh water, live in a safe and tidy environment and have enough resources to ensure a decent quality of life for ourselves and our offspring.
Here are some simple changes we can all make to contribute in some way to reducing the level of impact on our environment:

**Recycling:**

- Recycle all bottles and jars (no mirrors, crockery or pyrex).
- Recycle all steel and aluminium cans in the same recycle bin (remove labels and rinse out food cans).
- Recycle all paper and magazines, catalogues and junk mail (no plastic wrapping from magazines or mail).
- Recycle all cardboard and flat pack before disposal (no plastic, shrink wrap or polystyrene).
- Please do not contaminate the recycling bins as this destroys other people’s efforts.

Recycling points are clearly marked around campus and off campus residences.

**Use of resources:**

- Turn off lights and electrical appliances when not in use.
- Don’t make unnecessary journeys in your car.
- When getting about, walk if possible, cycle or use public transport. There are good cycle routes, cycle facilities and public transport facilities.
- Think before you print.
Useful contacts:

Operational Risk and Environmental Sustainability (OR&ES)
www.she.stir.ac.uk
David Duckett Head of OR&ES
Tel: 01786 467079
Email: d.c.duckett@stir.ac.uk

John Galsworthy
University Fire Officer
and Assistant Safety Adviser
Tel: 01786 466147
Email: john.galsworthy@stir.ac.uk

Security:

Emergency Contact: 2222 (Internal Phones Only)
01786 467999 (Mobile)

Non-Emergency: 01786 467003
Email: security@stir.ac.uk

Environmental Statement
Printed on Greencoat environmentally friendly paper containing 80% recycled fibre with remaining 20% totally chlorine free. NAPM approved and featuring the EUGROPA recycled mark, this paper fulfils the demanding criteria of these two important environmental certifications.