REFERENCE ACCESS

The university is happy to share its considerable print resources with those in the surrounding area who can benefit from them.

Any member of the local community is welcome to use the library for reference purposes. No formal application is required except for access to the special collections.

Please note, however, that an increasing proportion of reference material, and periodicals, are becoming available in electronic format only. This generally means that, because of licensing restrictions, we are unable to make them available to users who are not members of the university. We cannot provide a comprehensive and up-to-date general reference collection in print form.

JOINING THE LIBRARY

External readers who wish to borrow may do so on payment of an annual subscription, currently £30.00 (£15.00 to Stirling University Graduates). The fee is waived for:

- Members of the Sconul Access Scheme: Academic staff, Research post graduates, part-time or distance learning students or full time taught post graduates from other UK and Irish universities.
- School pupils studying for Advanced Highers. Applications must be supported by the school. Other school pupils may use the library for reference only.
- Forth Valley students, applications must be supported by current matriculation card.

Borrowers may register at the Lending desk at the Information Centre, where you will be issued with a card.

CORPORATE MEMBERSHIP

Corporate membership is available to organisations at an annual fee of £70.00. Contact Lending Services on 01786 (46)6620, or email circ@stir.ac.uk for further information.

BORROWING

The library was, of course, created, staffed and stocked for the students and staff of Stirling University and these users must always take priority.

External borrowers may have up to ten books on loan at a time.

A small proportion of the book stock which is in heavy demand by students is not available to external borrowers; these books are housed in Short Loan. Popular collection books, which are shelved in the main collection, are available for external borrowers only during university vacations. External borrowers may not recall books currently on loan.

An external reader wishing to obtain an item from another library should apply to his or her local public library inter-library loan department.

External users can purchase photocopy cards from the Information Centre. To use the photocopier logon using the unique username and password on card supplied. Please remember to logoff when finished.

GETTING HELP

If you require any clarification regarding borrowing rights or access to facilities, please ask at the Information Centre on Level 2 of the library. They can be contacted on 01786 466620.

The Information Centre can also provide assistance in locating material in the library or with any other IT enquiries. They can be contacted on 01786 467235 or 01786 467250.

OPENING HOURS

Please see the IS website www.stir.ac.uk/is for current opening hours.
FINDING YOUR WAY AROUND THE LIBRARY

The University Library is on 3 levels. Level 2 (entrance) contains the service points.

Levels 3 and 4 contain stock and study spaces.

There are catalogue terminals on all levels.

Self-service photocopiers are available on all 3 levels.

IS Leaflet no 5, June 2012
Available in other formats on request

Stirling University Library